



GWYD DBF
CHEROKEE NATION®
Child Care & Development

P.O. Box 948
Tahlequah, OK 74465
(918) 453-5300 Main Phone
(918) 458-7616 Main Fax
(918) 458-4446 Subsidy Fax

EMPLOYMENT VERIFICATION

Please mail all requests to Attn: Subsidy Program

Catoosa Office

750 S Cherokee, Suite M1 and M2
Catoosa, OK 74015
918-266-5626
Fax: 918-266-3676

Sallisaw Office

307 N Dogwood
Sallisaw, OK 74955
918-775-6226
Fax: 918-775-3809

Stilwell Office

398 N 8th St
Stilwell, OK 74960
918-696-3222
Fax: 918-696-5158

Pryor Office

219 NE 1st St
Pryor, OK 74361
918-824-4533
Fax: 918-824-4548

Section 1: To be completed by employee:

Applicant: _____
Address: _____
Signature: _____

Employee #: _____
Last 4 Soc. Sec. #: _____
Phone #: _____
Date: _____

I have applied for child care services through Cherokee Nation. My signature above authorizes release of the information requested below. All information is considered confidential and private and will be used by this office to determine eligibility.

Section 2: To be completed by employer:
Verification of employment is requested for the above person.

Date of Hire: _____ Position Title: _____

Current Salary: _____ Hourly Wage: _____

How Often Paid: Weekly Bi-Weekly Twice a Month Monthly

Employment Status: Employed Not Employed Self-Employed

Total number work hours scheduled per week: _____

Work Schedule: _____

Employer Name: _____ Phone: _____

Address: _____
street *city* *state* *zip code*

Authorized Person's Printed Name

Authorized Signature

Authorized Person's Title

Date