

**PLEASE POST AND DISTRIBUTE TO PARENTS**

**Cherokee Nation Child Care & Development  
Subsidy Program  
COVID-19 Emergency Policy**

**POLICY**

The Cherokee Nation Child Care & Development Subsidy Program will implement the following flexibility to current policy beginning March 16, 2020 due to the National State of Emergency regarding COVID-19. The flexibility will remain in effect until **April 30, 2020**. We will re-evaluate the situation prior to April 30, 2020 and post any changes or updates on the Cherokee.org website.

Parents/Guardians:

- 1) Clients unable to work or go to school as a result of illness and/or work/school closures will maintain their subsidy eligibility.
- 2) Subsidy caseworkers will work with clients regarding child care recertification on a case by case basis to determine if a time extension is necessary due to illness and or work/school closures.
- 3) Subsidy will allow a temporary change of a Provider or an addition of a secondary Provider (if needed) to meet child care needs. Should this occur, the copayment will be made by the Subsidy program.
- 4) The copayment for each child for the month of April will be paid by subsidy.
- 5) Clients will be able to complete ALL new applications or recertification by email, fax, and phone. Subsidy will allow for immediate assistance and flexibility with the application process. Clients should call their subsidy caseworker or the main office at (918) 453-5300 for details.

Child Care Providers:

- 1) Child Care Providers remaining open may claim ALL absent days during the time period listed above. Children will not be held to the 15 day/75% minimum attendance requirement for Child Care Providers to receive payment.

**Any questions or concerns regarding the above should be directed towards the Cherokee Nation Child Care & Development Subsidy Program Staff at (918) 453-5300.**